



## Film Permit Application

**Official Permit No:** \_\_\_\_\_

This application, if approved, will result in issuance of a permit to the applicant to film or televise on the streets and/or property only in accordance with the times, locations, and specified activities designated below. The permit must be in the possession of the applicant at all times while on location.

**NOT VALID UNLESS APPROVED BY THE BOROUGH CLERK**

Date: \_\_\_\_\_

1: Company: \_\_\_\_\_

Address: \_\_\_\_\_

2: Production Contact: \_\_\_\_\_ Tel No: \_\_\_\_\_

Email: \_\_\_\_\_

3:  Still photography       Motion

4:  Commercial use       Personal use       Student       Other: \_\_\_\_\_

5: Dates of Filming: \_\_\_\_\_ Approx Time: \_\_\_\_\_

6: Location of Filming: \_\_\_\_\_

\_\_\_\_\_

7: Scene to be filmed must be described accurately: \_\_\_\_\_

\_\_\_\_\_

8: Animals, firearms, special effects or unusual scenes: \_\_\_\_\_

\_\_\_\_\_

9: List of Special Production Equipment (cranes, drones, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No. of Cast and Crew: \_\_\_\_\_  
No. of trucks and plate(s) #'s: \_\_\_\_\_  
No. of autos and plate(s) #'s: \_\_\_\_\_  
Other Vehicles and plate(s) #'s: \_\_\_\_\_

10: Title of Feature Film/TV show/Short Film: \_\_\_\_\_  
Identify any celebrities or high-profile individuals: \_\_\_\_\_  
\_\_\_\_\_

11: If commercial/stills/industrial; name product or company: \_\_\_\_\_

12: Filming will require:  Street closure  Sidewalk closure  Reserved parking  
 Night shooting  Intermittent Traffic Control  None

13: Public Liability Insurance Company, Policy #, and Agent name: \_\_\_\_\_  
\_\_\_\_\_

Amount of coverage: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

14: Do you need police assistance (requires separate fee to hire officer)?:  Yes  No

**\*\*\* FOR OFFICIAL USE ONLY - DO NOT WRITE BELOW THIS LINE \*\*\***

- FEES:**
- Basic Filming Permit - \$500 (Expedited Permit - \$750)**
  - Daily Filming Fee - \$250/per day - Public Property**
  - Daily Filming Fee - \$125/per day - Private Property**
  - Major Motion Picture Daily Fee - \$1,000/per day - Public Property**
  - Major Motion Picture Daily Fee - \$500/per day - Private Property**
  - Nonprofit Applicants for Educational Purposes - \$25 permit fee - no daily rate**
  - Student Films for School Purposes - No Fee**

**Police assistance required:**

<input type="checkbox"/> No	<input type="checkbox"/> Yes - Reason: <input type="checkbox"/> Street closure/traffic control <input type="checkbox"/> Celebrity <input type="checkbox"/> Stunts/firearms <input type="checkbox"/> Other: _____	_____ <b>Signature, Chief of Police/representative (Chief signature needed for OEP)</b>
-----------------------------	--	--

Film Permit is: APPROVED/DENIED Date: \_\_\_\_\_